



PRODUCT BRIEF

Avaya Meeting Exchange® Express Edition

Cost-Effective Conferencing for Small and Mid-Size Businesses

Whatever the size of your business, the ability for people to collaborate with the right tools and regardless of their location, has a huge impact on productivity and cost-effectiveness. Many businesses rely on conferencing to help employees communicate quickly and effectively with co-workers, supervisors, vendors, and customers.

Avaya Meeting Exchange® Express Edition delivers the power of in-house conferencing in a package that is flexible and simple for small to mid-size businesses and branch offices to deploy and manage. Perfect for cost and value conscious businesses that require practical conferencing capability, the solution offers reservation-less or scheduled conferencing for up to 300 participants, as well as user and host features that extend beyond what is available with basic PBX-based, meet-me conferencing. And with optional Instant Messaging and Web Conferencing integration Meeting Exchange Express provides smaller businesses the collaboration capabilities that were previously suited for large organizations, in a more manageable and affordable solution.

Flexibility and Value

Meeting Exchange Express offers flexibility and a lower Total Cost of Ownership compared with outsourced services or larger conferencing solutions. Express Edition is available as a software-only solution that runs on a standard off-the-shelf server with self-installation, remote serviceability, and low administrative overhead. Or, you can choose a turnkey package including both the Meeting Exchange Express software and the Avaya S6100 Server.

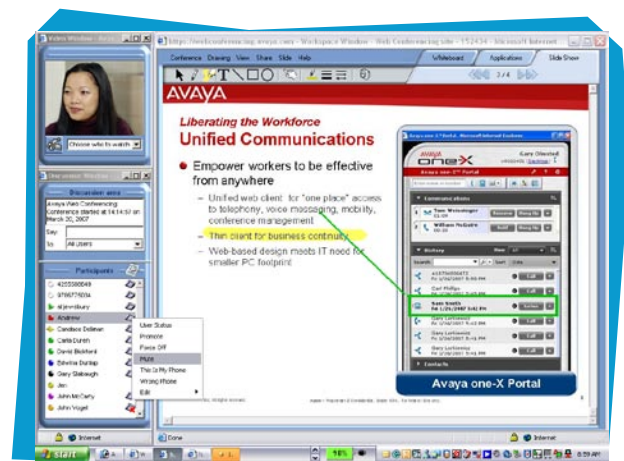
The open, standards-based solution can be easily integrated with your current network infrastructure — whether it's IP, TDM, or a mixture, and including any PBX — allowing you to leverage your existing investments and smooth your transition to IP at your own pace.

As with any on-premises Meeting Exchange solution, Meeting Exchange Express provides the opportunity to realize significant cost savings. By bringing your conferencing in-house, you can eliminate the per-use or recurring fees associated with outside conferencing services and realize an ROI in an average of six to nine months.

The Power of Advanced Conferencing Features

Meeting Exchange Express delivers an array of features designed to help make collaboration easier and more productive for your business, including:

- Convenient reservation-less conferencing, allowing users to hold conferences any time, on demand
- Conference scheduling via Microsoft Outlook or using a Web-based end user scheduling tool
- Support for up to 300 participants in a single conference
- Integration with Avaya Web Conferencing for a turnkey collaboration solution
- Touchtone (DTMF) commands for easy access to conference controls such as mute, lock conference, participant count, conference recording (i.e. Press *6 to mute and unmute your own line)
- Optional conference settings that can be configured system-wide or by account, such as auto extension of conference duration or capacity, entry and exit tones, name announcements, and music on hold.
- Enhanced capabilities such as recording and playback, reporting, and XML-based billing
- Localization for all major markets, including English, Simplified Chinese, Japanese, Korean, and German



Directory server integration via LDAP allows you to easily manage client accounts on the system. A Web-based administration interface supported by built-in Web server functionality makes it easy to manage the conferencing solution yourself, using tools to help you:

- Set up the conferencing system addresses, data retention, directories, blast dial and recording and playback controls
- Configure conference bridges, maps, and prompts
- Create and manage user accounts
- View alarms, logs, call lists, and so on
- Configure billing output and usage reports

The Ease and Convenience of Real-Time Web Collaboration Tools

Built in integration with IBM® Lotus® Sametime® delivers click-to-conference capabilities from IM contact lists and chat sessions — making conferencing even more flexible and productive.

With audio controls embedded in the Avaya Web Conferencing or Sametime Meeting Room interface, users have a single unified interface for simultaneously managing both the audio and Web portions of a conference. It adds convenience and productivity to any virtual meeting, with capabilities including:

- A visual indication of who is speaking and who has joined the conference (audio and Web)
- The ability to mute lines or disconnect participants
- Automatic display of associated audio access information (dial-in number, pass codes)

- The ability to dial out to new participants, or to join the Web conference and have the audio bridge bring you into the audio conference

Integration with Web conferencing tools eliminates the need for users to juggle multiple tools or devices to manage audio and Web conferencing. Plus, users can work together quickly and efficiently using the tools that they already use in day-to-day business.

A Turnkey Solution with the Avaya S6100 Media Server

With easy self-installation and the ability to scale from 24 to 300 ports per system, Meeting Exchange Express and the Avaya S6100 Server are the perfect combination for your conferencing needs.

The Avaya S6100 is based on Dell 1950 PowerEdge hardware and Linux OS. As an open standards-based server, it supports core IP-based conferencing and is interoperable with any voice platform — SIP, T1, E1, ISDN, and so on — as well as leading business applications. The S6100 also has an optional internal gateway that enables you to migrate from TDM to IP at a pace that makes sense for your business.

Learn More

For more information about how Avaya Meeting Exchange Express Edition can help meet your conferencing and collaboration needs, please contact your Avaya Client Executive or Avaya Authorized BusinessPartner. Or, visit us on our Web site: avaya.com and search for Meeting Exchange under the Products listing.

About Avaya

Avaya delivers Intelligent Communications solutions that help companies transform their businesses to achieve market-place advantage. More than 1 million businesses worldwide, including more than 90 percent of the FORTUNE 500®, use Avaya solutions for IP Telephony,

Unified Communications, Contact Centers and Communications Enabled Business Processes. Avaya Global Services provides comprehensive service and support for companies, small to large. For more information visit the Avaya Web site: <http://www.avaya.com>.

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